DELHI PUBLIC SCHOOL

SECTOR 30, NOIDA

DPSN/Circular/34 September 17, 2026

CIRCULAR

EXAMINATION GUIDELINES AND INSTRUCTIONS FOR STUDENTS

Dear Parents,

As we approach the forthcoming examinations, we request your cooperation in ensuring that your ward is well acquainted with and adheres to the examination rules and regulations.

Please note that the following guidelines are to be strictly followed by all students to ensure the smooth, fair and disciplined conduct of examinations:

1. **Attendance**

- All students are required to maintain a minimum attendance of 75%, as per CBSE norms.
- Students are expected to appear for all scheduled examinations.

2. **Passing Criteria**

The minimum passing requirement is 33% separately in both Theory and Practical examinations, wherever applicable

3. **Absence from Examination – Criteria for Re-Exam**

- Re-examination is not an automatic entitlement. Permission to appear for a re-exam will be granted only with the approval of the Principal, subject to the submission of authentic supporting documents within the stipulated time – Applicable only in cases such as hospitalization, Official Duty for school representation/CBSE.
- In case of absence for any other reason, 75% score of re-exam will be considered (applicable for only one subject with the approval of Principal)

4. **Eligibility for Scholar Badge**

A student who remains absent from any examination (other than the criteria mentioned in point no.3) may not be considered eligible for the Scholar Badge/Council appointments.

5. **Use of Unfair Means**

Students are expected maintain the highest standards of honesty and academic integrity during all examinations.

- Smart watches and unauthorised electronic devices are strictly prohibited inside the examination hall.
- If any such device is found in a student's possession, it will be considered as use of unfair means and will be confiscated.
- If a student is found using unfair means **within** 1.5 hours of the commencement of exam
  - A new answer sheet will be provided
  - 10% of the marks scored will be deducted
- If a student is found using unfair means **after** 1.5 hours of the commencement of the exam
  - A new answer sheet will **NOT** be provided
  - 20% of the marks scored will be deducted

6. **Role of Parents**

Parents are requested to counsel and guide their ward to adhere to all examination rules and to refrain from any unethical practices that may violate the school's examination policies.

Warm Regards,

(Dr. H. S. Vashistha)
Principal